



# Student Advisory Council

## LEADERSHIP DESCRIPTION

**Job Summary:** To help provide a sense of community among the student staff within the department of Intramural Recreational Sports through both everyday interaction and fun programs.

**Major Duties:** To assist in the development and implementation of programs for student staff, and to attend and participate in all council and sub-community meetings, and serve as a liaison to the professional staff by voicing the concerns and ideas of student staff members, serve on hiring committees, and other duties as assigned.

**Minor Duties:** To provide updates to fellow student staff members at employee group meetings and to attend various workshops (if offered) pertaining to employee relations and motivation.

**Examples of Duties:** Fall Staff Training & Voice at Monthly Staff Meetings, Fall/ Spring Hiring Events, Policy changes/ improvements/ concerns, IMRS Staff Nights, Annual Employee Recognitions, IMRS Philanthropy Opportunities, & a New Mentorship Program

**Relationship:** Reports to Facility Coordinator; must have strong relationship with other student staff members to facilitate communication of ideas and concerns.

**Experience Required:** The committee member must be an “active” student staff member within the employee group that they are representing.

**Term Appointment:** 1 year, meeting together at least twice a month throughout the year

**Compensation:** Volunteer appointment

**Benefits:** Improving employment experience, taking ownership in the program, taking part in staff training and in-services, giving students a voice, enabling the professional staff to “see” things they normally might not, assisting in hiring fairs and interview processes, and being presented with valuable leadership opportunities