

Intramural/Recreational Sports Equipment Reservation Form

INSTRUCTIONS: Please complete form and return with the Facility Reservation Form. Indicate the number of individual pieces of equipment desired. You will be responsible for check-out, return, and any damages to equipment.

EVENT: _____

SPONSORING ORGANIZATION: _____

DAY(S)	DATE(S)	TIME(S)
_____	_____	_____
_____	_____	_____
_____	_____	_____

EQUIPMENT REQUESTED: Indicate number of pieces

BADMINTON BIRDIES	_____	POWER STRIPS	_____
BADMINTON NETS	_____	PROJECTOR	_____
BADMINTON RACQUETS	_____	PROJECTOR - OVERHEAD	_____
BASKETBALLS	_____	SCORE TABLES	_____
MEN'S	_____	SCOREBOARD	_____
WOMEN'S	_____	SMALL KICKBOARDS	_____
BLEACHERS	_____	SMALL POOL BUOYS	_____
GYM 1	_____	SPEAKER STANDS	_____
POOL	_____	SPEAKER (S)	_____
DANCE STUDIO 220	_____	STAGE RISER (1-4)	_____
CD PLAYER	_____	STAGE SKIRTING	_____
CLIPBOARDS	_____	STOP WATCHES	_____
CONES	_____	SWIM PADDLES	_____
DOCUMENT CAMERA	_____	TABLE SKIRTS	_____
DVD/VCR	_____	TABLES - RECTANGULAR	_____
EQUIPMENT BAGS	_____	TABLES - ROUND	_____
EXTENSION CORDS	_____	TELEVISION	_____
FOLDING CHAIRS	_____	VOLLEYBALL (S)	_____
INNER TUBES	_____	VOLLEYBALL NETS	_____
LAPTOPS	_____	VOLLEYBALL STANDARDS	_____
LARGE KICKBOARDS	_____	WALLY BALL (S)	_____
LARGE POOL BUOYS	_____	WALLY BALL NET	_____
MICROPHONE	_____	WATER BASKETBALL (S)	_____
PING PONG PADDLES	_____	WATER BASKETBALL GOAL	_____
PENNIES	_____	WATER VOLLEYBALL	_____
PORTABLE PA SYSTEM	_____	WATER VOLLEYBALL NET	_____
	_____	OTHER	_____
SPECIAL INSTRUCTIONS:	_____		_____

PERSON SUBMITTING REQUEST

APPROVAL: _____

ADDRESS

FACILITY DIRECTOR

E-MAIL ADDRESS

DATE: _____

PHONE

DATE RECEIVED: _____